

The Waterways Management Co Ltd

REGISTERED NUMBER 3968441

(DRAFT) MINUTES OF THE ANNUAL GENERAL MEETING

held at the Woodstock Road Baptist Church

on Tuesday 02nd November at 7.30pm

Attendees – Register Completed on arrival – 33 properties represented

In attendance From FirstPort: Natalie Griffiths – Property Manager
Neil Taylor – Regional Manager

The Chair, Adrian Olsen, welcomed everyone to the AGM and the Directors present introduced themselves.

The Chair stated that this year the AGM had been changed from spring to autumn in order to close the time gap between the auditing of the accounts and their consideration at the next AGM. This meant that for this year only there were two sets of accounts to receive.

1 Apologies for absence (Directors only)

Apologies were received from Nicholas Orme, Adrian Mourby, Tao Tao Chou, Mary Tovey and Ann Hall

2. To approve the minutes of the previous AGM held on 17th December 2020

The minutes were approved

3 Matters arising from the minutes

There were no matters arising from the minutes

4 To receive the Annual Report from the Chair of the Management Committee

The Chair introduced the Annual Report (previously circulated) and made one small correction - the Trap Grounds is owned by the city council but managed by the Friends of the Trap Grounds. The Chair thanked all Directors and the FirstPort Team but especially James Mills and Evergreen for their commitment to the development during the lockdown restrictions. The report was received.

5 To receive the Certified Accounts of the Company for the year ended 30th April 2020 and for the year ended 30th April 2021 (previously issued to all members)

A summary of the accounts for 2019-20 and 2020-2021 (previously circulated) was read by the Chair as the Treasurer, Mary Tovey, was unable to attend.

There were no comments from attendees and the two sets of accounts were received.

6 To appoint Wenn Townsend as Independent Auditors to the Company and to authorise the Management Committee to fix their remuneration

This was proposed and seconded and approved by the meeting.

7 To appoint Directors to the Company, to sit on the Management Committee

Papers were circulated before the meeting detailing statements from members who wished to stand for re-election.

Tao Tao Chou, Nicholas Orme, Louise Robertson, Hilary Sorensen, Raquel Stremme and Liz Wheater stood for re-election as directors due to the requirement that directors should be re-elected every two years.

All nominees were put to one vote, were proposed and seconded and the motion was passed unanimously.

8 As there was no other business, the Chair thanked those present for their attendance and closed the meeting at 7.55pm.