

THE WATERWAYS MANAGEMENT COMPANY LIMITED

(Limited by Guarantee: registration number 03968441)

MINUTES OF THE 10th ANNUAL GENERAL MEETING

Held At

Woodstock Road Baptist Church, 198 Woodstock Road, Oxford, OX2 7NQ

On

27th April 2017 at 7.30pm

Present

32 Members were present and 5 proxy vote forms had been submitted.

Rebecca Burt – Senior Property Manager – FirstPort Property Services

Rachel Dolacinski – Property Manager – FirstPort Property Services

The meeting was opened at 19.30 by the Chairman, A Olsen

1. To receive apologies for absence (from Directors only)

Apologies were received from P Reynolds

2. To approve the minutes from the 9th AGM held on 21st April 2016

No amendments were necessary. Approval of the minutes was proposed by D Wilson and seconded by R Mayon-White. The minutes were approved by a show of hands.

3. Matters arising from the minutes from the 9th AGM held on 21st April 2016

There were no matters arising. It was noted that items 8 and 9 were covered in the Chair's Report.

4. To receive the report of the Chairman of the Management Committee

The Chairman's report (previously circulated to members), including a report from the Gardening Sub Committee from L Robertson, a report the Apartment Block Sub Committee from P Reynolds (presented by A Olsen), a report from the Treasurer from M Tovey and a report from the Scrutiny Sub Committee from A Olsen, was read out and received.

No questions were raised at this point.

5. To receive the Certified Accounts of the Company for the year ended 30th April 2016 (Issued to all members 1 November 2016)

The Certified Accounts were received. This was proposed by J Moore and seconded by D Wilson and agreed by a show of hands.

6. To appoint Wenn Townsend as Independent Auditors to the Company and to authorise the Management Committee to fix their remuneration

Following a motion at the last AGM, four accountants were asked to tender as independent auditors. The Management Committee decided to select Wenn Townsend and a letter appointing them had been issued.

The appointment was proposed by H Buss, seconded by J Moore. Wenn Townsend were reappointed as Auditors and the Management Committee were authorised to fix their remuneration by a show of hands.

7. To appoint Directors to the Company, to sit on the Management Committee

Papers were supplied at the meeting detailing statements from members who wished to stand for election/re-election.

T T Chou, S Duncan, N Orme, L Robertson, H Sorensen and R Stremme stood for re-election as Directors due to the requirement to retire every two years with the opportunity to stand for re-election.

B Shine was co-opted during the year and stood for election.

E Wheater and C Whitehead stood for election

All nominees were put to one vote – proposed by R Dorey, seconded by H Buss. The motion was passed by a show of hands.

D Wilson made a vote of thanks from the floor on behalf of all owners adjacent to the railway to A Olsen for his work with Network Rail.

8. Close of meeting

The meeting was closed by A Olsen at 20.15