

**THE WATERWAYS MANAGEMENT COMPANY LIMITED**

(Limited by Guarantee: registration number 03968441)

**MINUTES OF ANNUAL GENERAL MEETING**

Held At

Woodstock Road Baptist Church, 198 Woodstock Road, Oxford, OX2 7NQ

On

29<sup>th</sup> April 2014 at 7.30pm

**Present**

35 Members Present

Neil Taylor – Regional Manager – OM Property Management

Rebecca Hill – Senior Property Manager – OM Property Management

The meeting opened at 19.40 by the Chairman – L Robertson who subsequently provided an introduction to all Directors and a brief summary of their roles and responsibilities

**1. To receive apologies for absence (from Directors only)**

Apologies received from A Hall

**2. To approve the minutes from the 6th AGM held on 23<sup>rd</sup> April 2013**

No amendments were necessary. Approval of minutes proposed by L Robertson and seconded by M Thompson. Minutes approved by a show of hands.

**3. Matters arising from the minutes from the 6<sup>th</sup> AGM held on 23<sup>rd</sup> April 2013**

There were no matters arising

**4. To receive the report of the Chairman of the Management Committee**

The Chairman's report (previously circulated to members on 11<sup>th</sup> April 2014) including a report from the Gardening Sub Committee from A Olsen, a report from the Scrutiny Sub Committee from P Reynolds and a report from the Apartment Block Sub Committee from N Orme was received with no comments or discussion required.

**5. To receive the Certified Accounts of the Company for the year ended 30<sup>th</sup> April 2013 (Issued to all members 29th October 2013) and the report of the Treasurer of the Management Committee**

The Certified accounts and Treasurer's Report was received.

**6. To appoint Critchleys Chartered Accountants as Independent Auditors to the Company and to authorise the Management Committee to fix their remuneration**

Appointment was proposed by L Robertson, seconded by M Thompson. Critchleys were reappointed as Auditors and the Management Committee were authorised to fix their remuneration by a show of hands.

**7. To appoint Directors to the Company, to sit on the Management Committee**

It was announced that M Thompson and R Stremme had submitted their resignation as Directors. A vote of thanks was given for their hard work and commitment during their terms as directors.

Papers had been issued to all members with statements from members who wished to stand for election as follows:

- Mr A Mourby

M Tovey and P Reynolds stood for re-election as directors due to the requirement to retire every two years with the opportunity to stand for re-election. A Olsen, I Olsen, L Williams and A Hall stood for election after being co-opted as a Director during the year.

All nominees were put to one vote – proposed by L Robertson, seconded by E Thompson. Motion passed by a show of hands.

**8. To consider an increase in the grant made by WMC to The Waterways Residents Association CIC**

The supporting document (issued to all members 11<sup>th</sup> April 2014) was received, which proposed an increase in the grant made by WMC to The Waterways Residents Association CIC from £1200 to £1500 per annum.

This was proposed by M Tovey, seconded by L Robertson and agreed by a show of hands from the floor.

**9. To consider accepting a policy for development on The Waterways**

A paper previously issued to all members on 11<sup>th</sup> April 2014 was presented by A Olsen.

A number of discussion points were raised:

**9.1.** It was agreed that as the document was not enforceable the title of the paper should be amended from policy to guidelines.

**9.2.** The last sentence of paragraph C should be changed from, “No development should normally be proposed at the front of buildings” to read, “Any development proposed to the front of buildings should be in keeping with the design of the surrounding buildings”.

**9.3.** The first two sentences of paragraph F should be removed, leaving the paragraph to state, “Government guidelines call for a reasonable balance between the need

for the efficiency of an installation and its visual impact on the property and its surroundings, and these guidelines can be legally enforced by the Council if it considers an installation to be excessively intrusive.”

A vote was taken to accept the document subject to the amendments listed above to the title, paragraph C and paragraph F. This was proposed by M Thompson, seconded by H Lamprell. Motion was passed by a show of hands.

Meeting closed at 20.50